



## Data Change Form

### DATA CHANGE FORM

Please fill on the following on ALL change forms:

Date: \_\_\_\_\_ MLS#: \_\_\_\_\_

TMK#: \_\_\_\_\_  
Property Address: \_\_\_\_\_

City, State, ZIP \_\_\_\_\_  
Listing Office Name: \_\_\_\_\_

Price change TO \$ \_\_\_\_\_

Extend Expiration Date TO \_\_\_\_\_

Seller's Signature(s)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\*DR/BIC Signature  
\_\_\_\_\_

(TYPE DR/BIC's Name)

Changes in Status (Check Aproopriate Status):

- |   |                      |                      |
|---|----------------------|----------------------|
| U | (UNDER CONTRACT)     | * DROA DATE          |
|   |                      | * OPENED ESCROW DATE |
| C | (CONTINGENCY)        | * DROA DATE          |
| S | (SOLD-CLOSED ESCROW) | * SOLD DATE          |
|   |                      | * SOLD TERMS         |
|   |                      | * SOLD OFFICE ID#    |
|   | * SOLD PRICE \$      |                      |
|   |                      | * SOLD AGENT ID#     |

(Above Information MUST be filled to report SOLD LISTINGS)

- |   |                          |             |
|---|--------------------------|-------------|
| W | (WITHDRAWN/OFF MARKET)   | * Eff. Date |
| T | (TEMPORARILY OFF MARKET) | * Eff. Date |
| A | (BACK ON MARKET)         | * Eff. Date |
|   |                          | FROM: _____ |

\* SELLING AGENT ID  
(1) Date Seller Signs Offer or Buyer Signs Counter Offer

OTHER CHANGES: Item(s) To Be Corrected

Enter Correct Information:

\*\*Authorizing Designated REALTOR, BIC, or Authorized Person MUST SIGN All Change Forms

If more space is needed, attach addendum with changes highlighted. Remarks must be typed in full to reflect Changes/Corrections.

('\*' = MANDATORY)

Rev 12/99

**Print this completed form, sign, and [mail](#) it to Hawaii Information Service,  
677 Ala Moana Blvd., #200, Honolulu, HI 96813**