



## LICENSED SUPPORT SUBSCRIBER APPLICATION

For the FY period from July 1, 20\_\_\_\_ to June 30, 20\_\_\_\_

Hawaii Information Service (“HIS”) offers reduced subscription fees for Licensed Support Subscribers as described in the HIS Rules and Regulations Section 14.04 (“Licensed Support Subscribers”).

Licensed Support Subscribers that do not actively sell or buy real estate but need access to the HIS MLS services to assist real estate brokers and salespersons with data entry, maintenance of listings, or conducting research on behalf of real estate brokers and salespersons may qualify for a support subscription. Support subscribers pay a different subscription fee than associate subscribers for their access to the service.

This application shall be effective as of the Effective Date listed below, subject to review and final approval by the HIS Board of Directors\*. This application is only valid through the end of the current fiscal year as listing above. A new application must be submitted each fiscal year.

\*Note: Applications are subject to the final approval of the HIS Board of Directors at their regular scheduled meetings. It may take up to three (3) months for the application to be fully approved. If the application is rejected by the HIS Board of Directors, then Applicant may be subject to the fees charged for associate subscribers retroactive to the Effective Date of this application.

Licensed Support Subscriber Applicant: Please complete the information below.	
<b>Applicant’s Name:</b>	<b>Effective Date of Application:</b>
<b>License #:</b>	<b>Affiliated Associate Subscriber Name (if applicable):</b>
<b>Principal Broker Subscriber’s Name:</b>	<b>Company/Firm’s Name:</b>

APPLICANT & PBS: Please review the following restrictions and indicate your agreement by initialing next to each item below.		
Item/Description	Applicant’s Initials	PBS Initials
Principal Broker Subscriber and Applicant certify that the individual listed above is affiliated with PBS identified above and is eligible for a Licensed Support Subscriber subscription.		
Applicant will not act as a Real Estate Broker or Real Estate Salesperson.		
Applicant will not supervise or manage any real estate brokers or salespersons involved in sales activities.		
Applicant will not use the username or passcode/password of any other person.		
Applicant will not show property, attend any caravans or refer listings to the public.		
Applicant will not be paid any commissions or referral fees.		
Applicant understands that she/he work directly under the supervision of a Principal Broker Subscriber or Associate Subscriber, who is an active subscriber to HIS.		
Applicant can only add a listing to the MLS and assign the listing under the name of the Principal Broker Subscriber or Associate Subscriber.		
Applicant acknowledges that her/his Principal Broker Subscriber or Associate Subscriber is the only contact for MLS listings.		
Applicant may obtain lock box system cards or keys, but may not use them for anyone other than her/his Principal Broker Subscriber or Associate Subscriber.		
Applicant will not allow any other person to use her/his username or passcode/password.		
Applicant will not be able to access the MLS system and services and will lose all MLS system and service rights if her/his Principal Broker Subscriber ceases to be a MLS subscriber.		
Applicant will not be able to access the MLS system or services if she/he is no longer employed by the Principal Broker Subscriber listed above.		
Principal Broker Subscriber must submit any change to this form to HIS within 24 hours of the change.		
Principal Broker Subscriber and Applicant agree that HIS may revoke this application at any time for Applicant’s non-compliance with the terms and conditions described herein. Should the waiver be revoked, Principal Broker Subscriber and Applicant agree that Principal Broker Subscriber and Applicant may be assessed and will pay associate subscriber fees retroactive to the Effective Date of this application.		

**Principal Broker Subscriber and Applicant certify that the information provided in this form is accurate and correct.**

**Applicant’s Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Principal Broker Subscriber’s Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please print, complete, sign and mail, email or fax this form to Hawaii Information Service: by Mail to: Hawaii Information Service, 680 Iwilei Road #670, Honolulu, HI 96817; by Fax to: 1-888-628-3121 (Neighbor Islands) or 536-6499 (Oahu); by Email to: [Membership@hiinfo.com](mailto:Membership@hiinfo.com) . If there are any questions, please call Phone: 1-800-628-3121 (Neighbor Islands) or 599-4224 (Oahu).

Presented to HIS Board of Directors on:	APPROVED    DENIED
Signature of HIS:	Date: ____/____/____